

Decisions taken by the Three Rivers and Watford Shared Services Joint Committee on Monday, 2 July 2012

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A1	Disclosures of Interest	None
A2	Minutes	<p>The minutes of the meeting of the Joint Shared Services Committee held on 28 May 2012 were confirmed as a correct record subject to the following amendment and were signed by the Chairman.</p> <p>Councillor Sarah Nelmes name to be corrected.</p>
A3	Notice of Other Business	None
A4	ICT Update	<p>RESOLVED: -</p> <p>(1) that the verbal report be noted;</p> <p>(2) that the appointment of an interim IT Manager be noted;</p> <p>(3) that the revised project plan circulated at the meeting to Members of the Joint Committee be noted.</p>

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A5	Revenues and Benefits Update	<p>RESOLVED: -</p> <p>(1) that the contents of the report be noted; and</p> <p>(2) that the Director of Corporate Resources and Governance and the Head of Revenues and Benefits, in consultation with the Chairman and Vice-Chairman of the Joint Committee, be delegated to agree the Capacity Plan in August before being presented to the Joint Committee at their meeting on 24 September 2012.</p>
A6	Closing of Accounts	<p>RESOLVED: -</p> <p>(1) that the report be noted.</p> <p style="padding-left: 40px;">a. Officers had closed both Council's accounts before the statutory deadline;</p> <p style="padding-left: 40px;">b. published the guidance</p> <p style="padding-left: 40px;">c. both Council's accounts were within budget;</p> <p style="padding-left: 40px;">d. the Accounts had been sent to the Auditors;</p> <p style="padding-left: 40px;">e. the Accounts had been published on the website and printed copies made available;</p> <p style="padding-left: 40px;">f. be noted.</p> <p>(2) that a printed copy of the Shared Services Accounts be provided to Joint Committee Members (except Cllr Sarah Nelmes)</p>

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A7	Performance Management	<p>RESOLVED: -</p> <ul style="list-style-type: none"> (1) that the report be noted. (2) that Officers provide an explanation on including "Not reported" in the comments column. (3) that the Quarter 1 data be reported to the September meeting but that a monthly report be provided in August. (4) that the Joint Committee meeting dates be revisited to fit in with the Performance Management information reporting. (5) to correct the Performance Indicators for SS ICT1/2 which mentions WBC systems that had been defined as Priority 1 and 2 by the Leadership Team but do not apply to TRDC since all systems had not been harmonised.